

Charity Registration Number:
01127647

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL
PARISH OF FRINTON**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2010

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

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LEGAL AND ADMINISTRATIVE INFORMATION

Administrative Address	Old Road Frinton-on-Sea Essex CO13 9BX
Phone	01255 679164
e-mail	enquiries@stmarysfrinton.org
Website	www.stmarysfrinton.org
Charity Registration Number	01127647
Rector and PCC Chairman	The Reverend Donald Smith
Church Administrator	Mr. David Draper
Church Treasurer	Dr. Marion Bullock
PCC Secretary	Mrs. Heather Ursell
Bankers	Barclays Bank PLC 75 Connaught Avenue Frinton-on-Sea Essex CO13 9BL
Solicitors	Sparling Benham & Brough 62A Connaught Avenue Frinton-on-Sea Essex CO13 9QH
Accountants	Scrutton Bland 820 The Crescent Colchester Business Park Colchester CO4 9YQ

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The Church of St Mary Magdalene, the Parish Church of Frinton (known as “St Mary’s”) is within the Deanery of St Osyth and the Diocese of Chelmsford. The Old Parish Church of St Mary the Virgin is situated in Connaught Avenue and is also licensed for services.

The Parochial Church Council (PCC) holds bank accounts (current and deposit) together with a higher interest earning Church of England (CCLA) deposit account. Our Accountants carried out an independent examination of the accounts for the year ended 31 December 2009 in April 2010.

PCC members who have served since the Annual Parochial Church Meeting of April 2010 until the date this report was approved are:

The Rector:	The Rev'd D E Smith	Chairman
Churchwardens:	Mr M R L Bryden Mr P A Wood	(Until APCM '11) (max' 2013) (Until APCM '11) (max' 2016)
Deanery Synod:	Mr M R L Bryden Miss B D Hibberd Mrs W M Watson Mrs C Wilby	(Until APCM '11) (Until APCM '11) (Until APCM '11) (Until APCM '11)
All above persons are ex-officio members.		
Deputy Churchwardens:	Mr B Allen Mr C Perry	(Until APCM '13) (Until APCM '13)
PCC Members:	Mrs F I Allen Mr T F Cobb Mrs J Cullen Miss S Jenkins Mrs C M Lepley Mrs J Morris Mrs P M M Philbrick Mrs H Ursell (Secretary) Mr D Whybrew	(Until APCM '11) (Until APCM '11) (Until APCM '13) (Until APCM '13) (Until APCM '12) (Resigned Nov '10) (Until APCM '12) (Until APCM '12) (Until APCM '11)
Co-opted PCC Members:	Dr M Bullock (Treasurer) Mr D Whyte	(Until APCM '11) (Until APCM '11)

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Structure, Governance and Management

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. Following registration with the Charity Commission, PCC members serve as trustees of the charity. The day-to-day management of the PCC is delegated to the Churchwardens. The method of election of PCC members is set out in the Church Representation Rules. All who attend the Church are encouraged to register on the Electoral Roll and are thereby eligible to stand for election to the PCC.

The PCC met six times in 2010 and copies of the minutes taken from these meetings are openly kept for inspection at the back of the church in The Information Centre. Among other things the PCC heard reports from the eleven Action Groups of the church and matters arising were discussed. These Action Groups comprise PCC members and members of the congregation to oversee the work of the church. Each group has provided an overview report of their activities during the past year and follows. The various groups meet regularly, as do the Action Group Leaders together with The Rector, to discuss and report on progress being made.

The minutes of the Deanery Synod were provided throughout the year by Malcolm Bryden who has kept the PCC regularly apprised on Deanery Synod issues. All five of our Deanery Synod places become available for election in 2011.

At the 2010 APCM, Mr. Jim Clarke was re-appointed the Electoral Roll Officer and there were 272 members (compared to 265 in 2009). The average Sunday attendance in 2010 was 247 (214 in 2009) with 13 under 16's (13 in 2009) and 234 adults.

There have been 46 funerals, 6 marriages and 5 baptisms in 2010 (66, 11 and 10 respectively in 2009).

"The primary object of all PCCs will be the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England". The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical". This is the object of our Church and shown in the activities of its members, especially through the work of the Action Groups.

Public Benefit

In setting out the charity's objectives the PCC have given careful consideration to the Charity Commission's general guidance on public benefit. In doing so the PCC have complied with their duties in this area as set out in Section 4 of the Charities Act 2006.'

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Standing & Treasury Action Group - Leader: The Rector, the Rev'd Don Smith

This is the only committee authorised by church law. The Churchwardens are ex-officio members.

Its responsibilities:

- It has power to transact the business of the Council between its meetings, subject to any directions given by the Council.
- It oversees all financial matters, including church employment contracts (staff and contractors) and the expenditure of the Action Groups.
- It prepares agendas for PCC meetings.

I am very pleased to report that once again we have been able to pay our Common Fund (£73,972) to the diocese in full. Many thanks indeed go to our Treasurer Dr Marion Bullock and the finance sub-group for their work on the church finances over the past year.

During 2010 we decided to have an embargo on capital expenditure in order to make sure that we can balance our income and expenditure responsibly. I am pleased to say that we have been able to do this.

Church gifts days have enabled us to replace our worn-out church hall kitchen cooker with a new model.

We say a big thank you to Denzil & Wendy Watson for their work on income tax reclamation and gift-aided donations over many years. This role is now being passed on to Don Whyte.

Fabric Action Group - Leader: Malcolm Bryden

Its responsibilities:

- Overseeing the maintenance and annual appraisals of all church buildings (including the rectory) and the soft fabric of the church. (We are delighted with the new projection system in Church.)
- Setting up and maintaining contracts with companies.
- Obtaining faculties from the diocese, as required.
- Devising financial planning and projections of replacement of equipment.
- Overseeing special projects requiring capital expenditure.

For further information please see the separate detailed Fabric and Tree Reports at the conclusion of the overall report.

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Communications & Publicity Action Group - Leader: Trevor Cobb

Its responsibilities:

- Compilation of database, together with the production of the Church Directory and Prayer Diary.
- Maintaining the Church website
- Updating notice boards and information areas.
- Publicising services in the local paper and producing publicity for Christmas, Easter and Harvest services.
- Overseeing publicity materials for church organisations and events
- Refining procedures for the Church and Church Hall bookings, as well as other events.
- Considering possible modifications and improvements to Audio and Visual systems in the Church

We give special thanks for a very active group including Nicky, Emma, Wendy, Brian, and David, all of whom play such an important part in our varied and increasing activities.

Church Services Action Group - Leader: Susan Hare

Our primary responsibility is to oversee every matter concerning all church services at St Mary's, including those we have named "Opportunity Sundays", and the occasions when all church services worship together. We also suggest sermon series, training needs and new ways to expand our worship and broaden our appeal to those who attend our services.

In 2010, we have seen a consolidation of the work begun the previous year; in an overall increase in the numbers of people attending the Church and becoming involved in its life through new initiatives, like Messy Church, the Welcome Team (giving thanks for the new Welcome pack) and the opportunity to give testimonies at "Something Special at Seven". It is hoped that in future more people will want to share what the Lord is doing in their lives at all of our services and it has been encouraging to see people leading prayers at the Traditional, as well as the Contemporary services.

We thank all who preach, including Norman, Tony and George, but we are particularly grateful to the Rector and the trainee preachers, whom we wish to encourage with our prayers and support. We can see that every effort we make at St Mary's in all areas of church life can be used by the Lord to share with other churches within this area, not least our fellow churches in FACT.

We give thanks for our musicians, David Hepworth and the members of the Worship Group, Duncan Archard and the Choir, for all who look after the sound and especially Martin Cliff for his faithful work in overseeing the projection system week by week and others who have helped him. We thank Heather Ursell for her diligence in providing service rotas and our Group minutes and the input from the other action groups where our responsibilities overlap.

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We appreciate the work of the Banner Group, the Flower Guild and the sidesmen and those who help our caretaker in keeping the church and ancillary buildings clean and welcoming. We are grateful for the care with which Margaret Lindsey maintains the church linen and all who prepare the communion table. We also give thanks for the work of the ladies who faithfully assist at the weekly Wednesday Holy Communion services and for all that Jim and Jean Clarke have undertaken for so many years in the care and upkeep of the Old Church.

Church Social Action Group – Leader: Karen Hepworth

The responsibility of the Social Action Group is to provide social events to encourage friendship and fellowship within the church family. They offer an opportunity for church members to bring their friends to a non threatening church event. Some events raise funds but most are designed solely for the fellowship and fun that we all have together.

The WOW ladies group led by Jo Bingham has been a great success providing social fellowship for the ladies of the church and their friends. The Christmas meal evening provided by the WOW organisers was a great success.

Tea parties at the Rectory have been much appreciated and continue to be a good opportunity to help new members of the church to meet folk who have been with us for many years. Meals provided by Cate Wilby and Sue Jenkins are always of a very high standard and very much enjoyed.

A number of events have been well supported this year and thanks go to all those who have been involved in catering, preparing quizzes, setting up tables, washing up, helping with the Christmas Fayre, organising outings and events and providing musical entertainment.

Training, Outreach & Evangelism Action Group (TOE) – Leader: Peter Wood.

We now have a number of tried and tested courses in Christian development available for use whenever the need arises. They presently include: Start, Alpha, Christianity Explored, Discipleship Explored and now more recently a course in Christian healing known as “Letting Jesus Heal”.

On at least two occasions during the year i.e. Christmas and Easter we now have “Church Action Days”. A large number of volunteers come together to deliver the church greetings cards advertising and inviting the community to church services. These go out to every home in the parish.

During the year we have encouraged several informal coffee mornings in homes. They are very local in character as we aim to reach to our close neighbours in friendship.

The Annual Frinton Mission (FM) event continues to be keenly supported by St. Mary’s in every aspect. For a full week in the summer we gather together with the other churches in the area with the Good News of Jesus Christ. It includes teaching, activities and fun events for all.

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We used the opportunity at Harvest Festival in October to invite others whom we have missed at church for one reason or another. It was a kind of "Back to Church Sunday". It included a special invite, welcome and a buffet lunch together.

The Not Ashamed Campaign was keenly supported by the church and generated much interest. It encouraged us to wear wrist bands, and badges with the Not Ashamed logo. Its three pronged aim to: 1) Wear the Symbol, 2) Declare the Hope, and 3) Share the Vision. It is considered particularly relevant today in our increasingly secular society where often the Christian faith becomes too easily sidelined.

Lastly, we are most grateful to brother and sister team Jim and Mary Dean for constructing a remarkable full sized puppet theatre. The project is a wonderful piece of workmanship and we are currently in the process of producing our first production "The Story of Zacchaeus." Our Action Group is open to all. Please feel free to come along to our regular meetings and hear more about what we aim to do now and in the future.

Pastoral Care Action Group – Leader: Frances Allen

Its responsibilities:

- Establishing a system of pastoral care for all church members particularly those in special need e.g. the sick at home or in hospital and the bereaved.
- Development of a team to visit the sick, the bereaved and lonely, taking Holy Communion, where possible, obtaining names of those who need visits from the Rector and Church Office. This has been developed over the last year and many of our housebound and frail fellowship have been able to receive communion regularly. We aim to continue this valued service.
- Developing a Healing Ministry. We have a Healing Training Course currently running for 6 weeks enabling people to develop spiritual and prayerful skills to use when praying for others.
- Training new pastoral carers. This took place last year and we are looking at planning another programme in the autumn.

There have been four Rectory Tea Parties since the last AGM. The aim of which has been to welcome newcomers to our Church and to get to meet and know others in our congregation. There are at least two more planned for this year as our aim is to have eventually included all our membership. It might take a little time to get around everyone!

We enjoyed a Weekend at Ditchingham last June when about 80 of us got away from it all and had a great time of fellowship, teaching and worship. We have booked the same venue again for May 2012 so if you would like to join us look out for the publicity later on this year.

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We want to develop a Team to help with Transport to Church, clearing tables and chairs in the hall after the 11.00am service and other practical support when and where needed. We are very grateful to the many volunteers who support our now expanded Coffee/Tea session after the 9.30 and the 11.00 Services. This is particularly important now after the 11.00 service as it requires two points for serving in the Hall due to growing numbers.

A comprehensive information package, for the use of the whole church, has been put together by Ginny Richardson, providing useful information to help in many different situations. Our grateful thanks go to Ginny for keeping this up to date.

We continue to give thanks for our Lay Chaplains at Colchester General Hospital: Alison Eldridge and Susan Hare for their regular and valued commitment to this Ministry.

It is important that everyone in the Church Family is encouraged to take some responsibility for pastoral care by keeping The Pastoral Care Team informed about the need for prayer or practical support wherever it is needed. Any system of support is only as good as the information it receives. Please remember to check that people in need of any sort of service, such as we offer here at St. Mary's, have given their permission before you to refer them to the Pastoral Care Team. Thank you.

Missionary Action Group - Leader: The Rector, the Rev'd Don Smith

Its responsibilities:

- Prayerful and financial support of our four chosen mission agencies - Church Pastoral Aid Society, our patrons (no rep. at present), African Inland Mission (rep: Alan Brient), London City Mission (rep: Gisa Knell), and Crosslinks (reps: Clifford and Jean Clift).
- Appointing church representatives to liaise with missionary societies.
- Maintaining links with mission partners and promoting them in church services and on display boards.
- Recommending strategy for charitable giving.

We have embarked upon one major change with our mission partners. Instead of coming to St Mary's and preaching a sermon on a biblical text, we now ask them to come and speak about the work they have been doing, or the work of their society. This has been very well received by the congregation.

I am pleased to say that our giving to missionary societies from church funds has increased in the past year.

Many thanks to our mission representatives for liaising with each society and to Nesta Ashton for the Tearfund goods and cards.

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Children Youth and Families Action Group – Leader: Linda Edgell

Its responsibilities:

- Oversee all aspects of children's/youth/families' ministries including Smallsorts, Messy Church and Family Fun Days, Youth Work and Sunday morning Groups.
- Provide support to group leaders. Opportunities to explore together how God is leading and to pray and plan.

The Past Year:

We are very grateful to Marilyn Smith, Ruth Spellman and Lyn Rodda who have now stood down after many years leading Sunday School.

Messy Church has become an exciting new ministry which takes place once a month during term time. Messy Church is for children of primary school age and their parents/carers. We aim to provide a fun environment first of all with interesting crafts and activities. This leads onto a short story slot often in church where a Bible story of Christian truth is shared in a lively way. All this is finished off with a cooked meal together in the hall!

Our first Youth event took place in early December 2010 and was a success with a good turnout.

The Year to Come:

Renaming our Sunday morning children's groups: "Transformers" (3-11s) and NRG (11+) (NB: - If you say NRG out loud you get....."Energy!?!")

We aim to develop on the start we have made with our youth programme.

There is still a fairly urgent need for more workers to join us – on the youth group and the Sunday morning groups. Naturally, as our church continues to grow this need will increase.

Prayer Action Group - Leader: Sarah Coy

Its responsibilities:

- Oversee the prayer life of the Church – helping people engage in prayer, keeping prayer fresh and appealing, and introducing new prayer initiatives.
- Oversee Prayer Chain, led by Margaret Rees with June Stevens.
- Produce prayer cards for individuals, including visitors, to use in both churches.
- Produce a prayer food leaflet bi-monthly
- Introduce different forms of prayer – Taize, Celtic, personality types, silent prayer etc
- Promote and advertise corporate church prayer meetings - Monthly Midweek Prayers and other prayer 'events'
- Develop street praying for the parish
- Develop, with others, pastoral prayer for church services
- Introduce prayer boards in both churches for visitors to request prayer.

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Home Group Leaders Action Group - Leader: Stephen Edgell

Its responsibilities:

- Suggest teaching programmes for Home Groups
- Plan Annual Home Group Service
- Develop a system to 'befriend' church members, especially new people.
- Use Home Groups to train new group leaders in Bible study and pastoral care

The Home Groups have continued to grow in number and support people in their faith and knowledge of the Bible. We now have 15 groups meeting regularly.

2010 has been a year of new developments. It began with 3 new groups of 10 people meeting together on Wednesday evenings.

We created a new vision statement for the website and welcome pack. This shows a more holistic approach to small groups than just Bible study. We have met as leaders each term and have begun a process of reviewing the purposes of our home groups. So we have discussed how to lead worship in small groups and how to deepen our fellowship together.

Our joint meeting in September followed by Communion was well supported. Key study themes have included Elisha; the Revelation Churches and Acts of the Apostles. The Action Group seeks to plan together the study themes for each term and to develop the role of leadership of home groups in our Church. It is hoped that a regular part of Sunday worship services will be supported through home groups giving testimonies and bringing prayers and readings.

We are very grateful to Denzil and Wendy Watson who continue to actively encourage and supply the Bible Reading Notes and have promoted the E100 campaign which will feature in the home group studies for Lent 2011.

St Mary's Church Bible Text for 2010 – (An important focus for us each year)

"If you are encouraged from being united with Christ, his love, his fellowship, his tenderness and compassion, then be like-minded, having the same love, spirit and purpose."

Philippians 2: 1-2 (NIV (abridged)).

Other Groups and individuals within the life of the church

Jim and Jean Clarke have continued their outstanding service as Churchwardens of the Old Church. The year 2010 was their 25th Anniversary year in the role. Also, Jim remained as our Electoral Roll Officer and again maintained the records of the weekly giving envelope scheme.

The Wednesday Group has brought comfort to those living alone, especially at the monthly extension lunches. Our thanks go to Betty Wykes and her team.

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Nesta Ashton and her team have continued to organise interesting meetings for "Out of The House" (OTH), offering friendship to both those who attend the church and those who do not. A highlight this year was the very popular annual outing organised by Pat Philbrick. The destination this time was to Kentwell Hall in Suffolk.

The season of Summer Lunchtime Concerts, promoted by Clifford Clift and his Concert Committee goes from strength to strength. This year it raised the amazing figure of £2,867. Pat Philbrick, Mary Dean and their helpers provided the popular lunches in the church hall. The proceeds were equally distributed between St Mary's Church and Frinton Christian Community Care.

Elizabeth Fleming and her team have encouraged the St Mary's Bowls Club, as has Robin Tinsley with the Croquet Club in the church garden during the warmer months.

The Banner Group is a group of five ladies led by Janet Stokes. This group meet regularly to create the beautiful full-sized banners that are displayed in the church on a rotational basis. In 2010 the group completed their latest banner depicting "The Fruit of The Spirit". As a result of their ongoing work we now have a total of 20 banners available for display.

George Hare has organised our support on the Soup Run in Clacton on Tuesday evenings together with other local churches in the area. George also continues to assist The Revd Christopher Woods with the two-year Diocesan Course in Christian Studies.

Members of the church actively support Christian Community Care by driving people to hospital and various other appointments.

St Mary's continues to act as a link for Trinity Books offering a range of Christian books and other resources.

Many of our ladies welcome the Women's World Day of Prayer every year and an opportunity to pray with Christians worldwide. St Mary's ladies also continue to be actively involved with Breakfasts for Women.

Dr Maggie Wilson, Linda Edgell, Matt & Jo Bingham with others have visited Romania again with "Haven in Romania". This offers Christian love, professional training and support to the children, families and staff from the Silvia Day-Care Centre for children with disabilities.

Derek Bunker has continued to help with weddings and funerals and Peter Brierley has now taken over the duties of "Flag-Master".

Ruth Spellman achieved another excellent result for The Friends of Essex Churches Sponsored Bike Ride in 2010. Ruth raised £600 and Barclays Bank has kindly matched the amount again.

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We are so grateful to the group of volunteers who tirelessly tend the gardens and cut the grass of the main church and at The Old Parish Church. A real labour of love – Thank you!

We also greatly appreciate the work of Nesta Ashton and all the ladies and gentlemen who help keep the church clean and welcoming.

We are grateful to our Administrator David Draper, the receptionists who assist him, our care-taker Michael Collins and Barbara who additionally cleans for the church.

It is clear that so many of you work very hard in so many different ways. Of course a danger in submitting a list like this is that we are almost certainly going to leave someone out. Please accept our apologies if this applies to you – we do thank you most sincerely too. The important thing is that “The Lord knows who you are!”

Financial Review

We are pleased and thankful to report that the church’s income from regular giving has increased during the past year. We have also met the required giving to The Diocesan Family Purse for the year.

The church received a legacy from Rosemary Spong as well as an £18,000 Grant from Morden College, a charitable foundation with Frinton connections.

As a consequence of working with and developing our Church’s Budget we are now balancing our outgoings and income. In line with this the church’s charitable giving has increased. We have also been able to improve the audio/visual system, develop a website and replace the kitchen cooker, as well as expand the church’s role within the community. Please see the financial report for more details.

Plans for future periods

Towards the end of 2010 it became obvious that we would need to replace the cooker in the kitchen and it was finally installed at the end of January 2011.

Over 2011 we will be replacing the heating system, which has leaked on more than one occasion through corrosion, and is much less efficient than modern systems. We will be carrying out this work with an eye to the future re-ordering of the Church to include a larger area for the presentation of services and the worship group.

We also have plans to improve the lighting and sound system in the Church as well increasing the number of screens, so that the increasing numbers who sit in the side aisles can also see what is happening. We would also like to introduce glass into the South doors and porch and to install a 'coffee area' in the Church itself.

How much of this work we achieve this year will depend on the final costing for the heating.

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Reserves policy

Shares are still held in HSBC, which have been kept in reserve against emergencies; these shares were originally for a sum of £10,000, but the exact amount to date is referred to in the Financial Report.

Risk Management

The PCC are aware of their responsibilities to assess and mitigate the risks. The PCC are satisfied that they have sufficient systems and control in place to mitigate any risks identified.

Our Ecclesiastical Insurance Policies cover the premises.

David Draper was elected Clerk to the Disclosure Process at the ACPM in 2010. This is the process by which the Criminal Records Office is linked with any Organisation employing people to work with children and vulnerable adults. He also shares with Malcolm Bryden responsibility for Health and Safety.

Statement of Trustees' Responsibilities

The Charities Act 1993 (as amended) requires Trustees to prepare a statement of accounts for each financial year which comply with the regulations made under the Act.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and contain entries showing from day to day all monies received and monies expended by the charity and the matters in respect of which those transactions took place and also contain a record of the assets and liabilities of the charity. The Act also sets out the Trustees' responsibilities for the preparation and content of the Trustees' Annual Report. They are also responsible for safeguarding the assets of the charity and ensuring their proper application under charity law and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the members of the Parochial Church Council on
and signed on their behalf by

The Reverend Donald Edgar Smith
Rector and PCC Chairman

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FRINTON PARISH CHURCH

Report of the work of the Fabric Committee For the year ended 31st December 2010

The committee met on four occasions during the year, although again this year, much work went on outside meetings.

St Mary the Virgin – the Old Church

Again this year, the main activity at the Old Church has been centred on worship.

There are regular services held on Sunday evenings and Wednesday mornings. The Church is also used for funerals and weddings. Routine maintenance has been carried out throughout the year, but there have been no major works carried out. Particular thanks go to Richard Hopkins for continuing to work through the list of items shown on the Quinquennial Inspection Survey.

The committee is indebted to Mr and Mrs JDH Clarke for their continued work as Wardens including unlocking and locking the Church every day of the year.

We are also very grateful to the whole team of people who work so tirelessly to maintain the appearance of the Churchyard. We all mourn the death of Ray West who, together with Daphne, worked for many years to keep the churchyard neat and tidy. We are thankful that Daphne continues her hard work.

We are also grateful to Chris Perry for continuing the task of keeping up the appearance of the churchyard, together with some volunteers, who help by keeping their allocated plots clean and tidy. The whole community benefits from all their hard work.

St Mary Magdalene

Again no major works have been carried out in the Church this year beyond the installation of the projection system and the treatment of a woodworm infestation. It has been maintained to its usual high standard thanks to the efforts of the many people who each contribute to the hard work needed to achieve this. Richard Hopkins keeps an eye on the main fabric of the Church and we are grateful for his continued efforts.

The window damaged by vandals has been repaired and thankfully no further incidents have occurred.

Thanks also go to the band of workers, led by Nesta Ashton, who keep the Church clean week by week and during regular 'big cleans'.

Staff

We are grateful for David Draper's continued hard work in the Church Office as our administrator and for his work with the team of volunteer receptionists who look after the reception area, dealing with enquiries and welcoming people.

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We continue to be grateful for the unstinting work of Michael Collins, our caretaker and for his wife who now helps with cleaning.

Although Brian Allen is not an employee of the church I would like to take this opportunity to thank him for the huge amount of time and hard work he continues to put in, ensuring that so much of church life runs so smoothly.

Parish Hall

The finish on the outside of the hall is still causing some concern and the DAC have been asked to provide further recommendations. The cracks which have appeared have got worse and once resolved the repainting of the outside of the hall remains a priority.

Cate Wilby continues in her role as Kitchen Manager and we are all grateful for the high standards she sets and maintains as well as the excellent food. Although the new cooker was not installed until January 2011, the hard work organising its selection and purchase was done in 2010.

Housekeeping and Security

We are all grateful to all users of the church premises for their efforts to keep our facilities in such good condition and for ensuring that they leave the place as they would hope to find it. Fire exits have to be kept clear at all times and it is essential to turn all electrical appliances off before securing the buildings.

Security continues to be an issue and we are grateful to Peter Wood for compiling a list of 'key holders' and limiting their number. It is essential that doors are locked when not being supervised.

The Rectory

Following the complete redecoration of the Rectory two years ago, it was not necessary to carry out any decorative works again this year. Don has continued with his work clearing the garden and has installed new fence panels in the past year. We will need to be prepared to redecorate at least some rooms in the coming year.

Volunteers

Without the army of volunteers, the small 'staff' of Frinton Parish Church would not be able to run all of the various activities and maintain the high standards of the buildings. On behalf of the PCC I would therefore like to offer a huge vote of thanks to them all and to say that anybody else who feels a call to offer even more help would be warmly welcomed to be a part of the team.

The Committee

Finally, I would like to thank all the members of the committee for their time and consideration which they give to me and to the whole church on a regular basis.

Following a second year of minimal 'capital projects' it is proposed that during the coming year the aging heating system in the church will be replaced and other minor works will be carried out if there is sufficient funding.

Malcolm R L Bryden
Chairman of Fabric Action Group
January 2011

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2010

Frinton Parish Churches

Tree Report – for the year ended 31st December 2010

St. Mary the Virgin – the Old Church

The trees and shrubs were examined as a part of the Quinquennial Inspection in September 2007. Most were considered to be in fair condition. However, shortly before Christmas an old tree near the northern boundary fence fell over and has had to be removed. There are some 'self-sown' sycamores close to the southern boundary wall which are causing damage to the wall and will need to be removed if further damage to the wall is to be prevented.

The 'self sown' holly bushes growing in some of the grave plots have been removed to prevent further damage to the graves.

St. Mary Magdalene – the New Church

There are 9 mature trees in the Garden of Remembrance adjacent to the Church. These all appear to be sound, although getting quite large. They are far enough away from the buildings for it to be unlikely that their roots are damaging the property.

The hedgerow along the boundary with Fourth Avenue contains some shrubs which have grown to tree like proportions and need some trimming. Also the footpath needs to be kept clear of overhanging branches.

Malcolm Bryden
February 2011

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

I report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of Frinton for the year ended 31 December 2010 as set out on pages 19 to 24.

This report is made solely to members of the Parochial Church Council (and Trustees, see page 2) as a body, in accordance with the section 43 Charities Act 1993 (as amended). Our work has been undertaken so that we might state to the Parochial Church Council those matters we are required to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of the Parochial Church Council and examiner

The Parochial Church Council are responsible for the preparation of financial statements. The Parochial Church Council consider that an audit is not required for the year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state where particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 1993 Act;have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

TIM O'CONNOR ACA FCCA

SCRUTTON BLAND
820 The Crescent
Colchester Business Park
Colchester
CO4 9YQ

Date:

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF FRINTON**

**RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2010**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
Receipts					
Incoming resources from donors	3a	126,517	7,772	134,289	107,013
Other voluntary receipts	3b	41,153	1,428	42,581	12,443
Receipts from charitable and ancillary trading	3c	15,714	-	15,714	13,707
Investment receipts	3d	585	31	616	2,873
Total receipts		183,969	9,231	193,200	136,036
Payments					
Grants	4a	6,555	2,396	8,951	7,720
Activities directly relating to the work of the church	4b	141,812	7,104	148,916	151,456
Church management and administration	4c	14,135	-	14,135	14,780
Total payments		162,502	9,500	172,002	173,956
Net receipts/(payments)		21,467	(269)	21,198	(37,920)
Net increase/(decrease) in funds		21,467	(269)	21,198	(37,920)
Transfers		-	-	-	-
Total cash funds brought forward 1 January 2010		69,482	6,172	75,654	113,574
Total cash funds carried forward 31 December 2010		£ 90,949	£ 5,903	£ 96,852	£ 75,654

The Statement of Assets and Liabilities on Page 20 and the Notes on Pages 21 - 24 form part of this financial statement.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2010

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
Bank and cash balances				
CCLA Charities Deposit Fund	72,365	5,903	78,268	68,490
Barclays Bank	16,891	-	16,891	6,960
FWO Account	1,661	-	1,661	-
Cash in Hand	32	-	32	204
Total monetary assets 31 December 2010	90,949	5,903	96,852	£ 75,654
Investment assets				
Stated at mid market value				
Investments – HSBC				
1,317 Ordinary US\$0.50 shares	8,574	-	8,574	9,060
Investments - £250 2.5% Consolidated	150	-	150	150
Other Monetary Assets				
Gift aid tax recoverable	6,083	-	6,083	4,504

Assets for church purposes

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Moveable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Approved by the Parochial Church Council on
and signed on its behalf by

The Reverend Donald Edgar Smith
Rector and PCC Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2010

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 1993 Section 42(3), using the Receipts and Payments basis available to small charities, and the Church Accounting Regulations 2006.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in Law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

2 FUND ACCOUNTING

2(a) General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Further unrestricted funds are designated on a discretionary basis; thirteen designated accounts were operated during the year, as follows:

	Balances at 1.1.10 £	Receipts £	Payments £	Transfers £	Balances at 31.12.10 £
General Funds	66,647	166,313	(145,336)	333	87,957
Designated Funds:					
Old Church	-	1,939	(2,204)	265	-
Afternoon Fellowship	32	300	(150)	(50)	132
Wednesday Group	673	477	(600)		550
Small Sorts Mother and Toddler	410	400	(338)	(100)	372
Church Weekend	-	6,003	(6,664)	661	-
Health and Safety	-	477	(754)	277	-
Carpet Bowls	1,021	1,040	(545)	(500)	1,016
Flower Guild	318	1,330	(1,510)	50	188
Out of the House	218	1,040	(820)		438
Church Social A/G	163	425	(129)	(163)	296
Celestin and Josepha	-	825	-	(825)	-
Alpha	-	-	(52)	52	-
Pilgrimage	-	3,400	(3,400)	-	-
	<u>£ 69,482</u>	<u>£ 183,969</u>	<u>£ (162,502)</u>	<u>£ -</u>	<u>£ 90,949</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - Continued YEAR ENDED 31 DECEMBER 2010

2 FUND ACCOUNTING - Continued

2(b) Restricted funds are accounted for with the monies being applied in accordance with the terms of the initial receipt; four restricted funds were operated during the year, as follows:

	Balances at 1.1.10 £	Receipts £	Payments £	Balances at 31.12.10 £
Organ Fund	6,172	31	(300)	5,903
Bible	-	50	(50)	-
Cooker	-	5,566	(5,566)	-
Outreach and Evangelism	-	1,188	(1,188)	-
Agency Collections	-	2,396	(2,396)	-
	<u>£ 6,172</u>	<u>£ 9,231</u>	<u>£ (9,500)</u>	<u>£ 5,903</u>

- Organ Fund** - This fund is for the maintenance of the church organ.
- Bible and Cooker Funds** - These funds were collections specifically for these items.
- Outreach and Evangelism** - This fund was created with a legacy given to the church by Rosemary Spong for evangelism.
- Agency Collections** - This fund represents money collected on behalf of other charities and paid out immediately.

3 RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
3a Receipts from donors and planned giving				
Covenants/gift aid	83,439	-	83,439	70,129
Income tax recoverable on covenants/gift aid	19,388	-	19,388	18,684
Collections at all services	19,202	2,396	21,598	16,991
Gift days	-	5,376	5,376	1,209
Sundry donations	4,488	-	4,488	-
	<u>£ 126,517</u>	<u>£ 7,772</u>	<u>£ 134,289</u>	<u>£ 107,013</u>
3b Other voluntary receipts				
Appeals	6,937	428	7,365	3,348
Legacies	-	1,000	1,000	300
Fund raising events	1,744	-	1,744	3,516
Organisations	7,974	-	7,974	5,279
Grants	18,070	-	18,070	-
Social Occasions	6,428	-	6,428	-
	<u>£ 41,153</u>	<u>£ 1,428</u>	<u>£ 42,581</u>	<u>£ 12,443</u>

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF FRINTON**

**NOTES TO THE FINANCIAL STATEMENTS - Continued
YEAR ENDED 31 DECEMBER 2010**

3 RECEIPTS - Continued

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
3c Receipts from charitable and ancillary trading				
Publications including				
Bible study notes	1,253	-	1,253	948
Church hall lettings	9,119	-	9,119	8,151
Fees	5,342	-	5,342	4,608
	<u>£ 15,714</u>	<u>£ -</u>	<u>£ 15,714</u>	<u>£ 13,707</u>
3d Receipts from investments				
Dividends and interest	<u>£ 585</u>	<u>£ 31</u>	<u>£ 616</u>	<u>£ 2,873</u>
Total receipts	<u>£ 183,969</u>	<u>£ 9,231</u>	<u>£ 193,200</u>	<u>£ 136,036</u>

4 PAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
4a Grants				
Missionary and charitable giving:				
Missionary societies	3,739	-	3,739	1,690
Relief and development agencies	1,756	-	1,756	222
Home missions	935	-	935	5,808
Secular Charities	125	-	125	-
Agency Collections	-	2,396	2,396	-
	<u>£ 6,555</u>	<u>£ 2,396</u>	<u>£ 8,951</u>	<u>£ 7,720</u>

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF FRINTON**

**NOTES TO THE FINANCIAL STATEMENTS - Continued
YEAR ENDED 31 DECEMBER 2010**

4 PAYMENTS - Continued

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2009 £
4b Activities directly relation to the work of the church				
Ministry: Diocesan quota	73,410	-	73,410	71,806
Clergy expenses	1,770	-	1,770	1,335
Parsonage House expenses	286	-	286	775
Church running expenses	29,188	1,488	30,676	31,919
Church maintenance	22,383	5,566	27,949	25,532
Publication and Bible study notes	1,393	50	1,443	796
Other parish activities (inc church w/e)	7,423	-	7,423	8,085
Salary and expense of organist	4,171	-	4,171	6,038
Music Group	1,788	-	1,788	5,170
	<u>£ 141,812</u>	<u>£ 7,104</u>	<u>£ 148,916</u>	<u>£ 151,456</u>
4c Church management and administration				
Administration	12,489	-	12,489	12,978
Independent examiner fees	1,646	-	1,646	1,802
	<u>£ 14,135</u>	<u>£ -</u>	<u>£ 14,135</u>	<u>£ 14,780</u>
Total Payments	<u>£ 162,502</u>	<u>£ 9,500</u>	<u>£ 172,002</u>	<u>£ 173,956</u>

5 STAFF COSTS

During the year the Church employed a caretaker, a cleaner and an administrative assistant, and paid visiting speakers.

	£	2009 £
Wages and salaries	14,994	13,222
Social security costs	234	175
	<u>£ 15,228</u>	<u>£ 13,397</u>

6 ACCRUALS AND PREPAYMENTS

At the end of the year the Church have the following accruals and prepayments:

	£	2009 £
Accruals	<u>£ 1,170</u>	<u>£ 1,400</u>
Prepayments	<u>£ -</u>	<u>£ 3,695</u>